

## Application Checklist

### 1. General Business Information

- 1. General Business and Project Information  
[See Form in Packet]
- 2. Authorization to Release Information  
[See Form in Packet]
- 3. History of Business  
[See Form in Packet]
- 4. Source of Capital Injection  
[See Form in Packet]
- 5. Schedule of Collateral  
[included with General Business & Project Information]
- 6. Environmental Questionnaire  
[See Form in Packet]
- 7. Request for Copy or Transcript of Tax Form  
[For Business Tax Returns Only; **Sign Only, Do Not Date or Fill Out**. See Form in Packet]

### 2. Business Financial Information

- 1. Business Federal Tax Returns  
[For Prior Three Years; include all schedules **and** remember to sign and date the top page **In Blue Ink**]
- 2. Interim Financial Statements  
[No older than 60 days of the date of application; **and** remember to sign and date the top page **In Blue Ink**]
- 3. Two Year Proforma  
[2 years of projected profit and loss statements]
- 4. Accounts Receivable Aging  
[Same date as interim financial statements; **and** remember to sign and date the top page **In Blue Ink**]
- 5. Accounts Payable Aging  
[Same date as interim financial statements; **and** remember to sign and date the top page **In Blue Ink**]
- 6. Schedule of Business Debt  
[See Form in Packet; date and dollar figures must match interim financial statements]

### 3. Personal Information

- 1. Personal Federal Tax Returns  
[For Prior Three Years; include all schedules **and** remember to sign and date the top page **In Blue Ink**]
- 2. Personal Financial Statement  
[See Form in Packet]
- 3. Statement of Personal History  
[See Form in Packet]
- 4. Manager and /or Owner Profile  
[See Form in Packet]

Thank you for applying for a loan with Celtic Bank. The information from this application will enable us to quickly provide an expression of interest. Additional information may be needed for your specific loan request. Our Business Development Officer can provide you with a supplemental checklist designed to expedite your request through credit approval and loan closing.

Remember to sign and date all forms and documents, even if previously signed.